# Referral Program for Symphony

Our referral program offers you \$1,000 for each successful referral that moves into an applicable home at Symphony.

Love where you live and know someone at UBC looking to move? Our referral program offers you \$1,000 for each successful referral that moves into an applicable home at Symphony, a UBC staff and faculty rental building.

#### **Referral Criteria:**

You, the referrer, must be a Village Gate Homes lessee and be a UBC employee at the time your referral's lease is signed. To be eligible, the referred individual/s must not be an existing Village Gate Homes resident and must fulfill the criteria listed on the website registration form.

Eligible units include: 2-bed, 2-bed + den, 3-bed, 3-bed + den, 4-bed, 4-bed + den.

#### How It Works:

- 1. Refer a Colleague: Share the opportunity with fellow UBC faculty or staff who are looking for a new home.
- 2. Registration Form: Ensure your referral completes the online registration form and inputs your name and email address in the 'Referred by' section. Please note that you, the referrer, must be the lessee of a Village Gate Homes rental unit.
- 3. Email Confirmation: Following your referral's lease commencement day, you will receive an email confirmation and a subsequent one-time \$1,000 cheque. You will not receive any communication prior to your referral's lease being signed.



For any questions, please reach out to us at assistant1@villagegatehomes.com

Spread the word and invite your colleagues to explore living at Symphony



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### **FAQS**

### What Is The Symphony Referral Program?

The Symphony Referral Program rewards current Village Gate Homes lessees with \$1,000 for each successful referral who moves into an eligible unit at the newest UBC staff and faculty rental building, Symphony.

## Who Is Eligible To Participate In The Referral Program?

Current lessees of Village Gate Homes who refer a UBC faculty or staff member to move into an applicable unit at Symphony are eligible. Your referral cannot be an existing Village Gate Homes lessee and must meet the criteria listed on the registration form. Your referral can, however, be an existing registrant on the waitlist for housing. If this is the case, they must notify Village Gate Homes of the referrer and lessee's full name and email address prior to signing their lease.

## Do I Qualify If I'm Not A Current Village Gate Homes Tenant?

We appreciate your referral, however, this program is only open to existing Village Gate Homes tenants.

# Do I Qualify If I Refer A New Tenant To Move Into A Different Village Gate Homes Building Other Than Symphony?

We appreciate your referral, however, this program is only applicable if your referral leases a qualifying unit at Symphony.

# Do I Qualify If I Am Leaving My Position At UBC And Will Soon Be Moving Out Of My Unit?

Yes, as long as you are still an employee and Village Gate Homes lessee when your referral signs their lease.

### Which Units Qualify For This Referral Program?

Eligible units include: 2-bed, 2-bed + den, 3-bed, 3-bed + den, 4-bed, 4-bed + den.





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### **FAQS**

### **How Does The Referral Process Work?**

- 1. Refer a colleague who is a UBC faculty or staff member to move into a qualifying unit at Symphony.
- 2. Ensure that your referral completes the online registration form and lists your name in the "Referred by" section. The name in this field must be on your lease agreement.
- 3. After your referral begins their lease, you will receive an email confirmation and a subsequent onetime \$1,000 cheque.

### Is There A Limit To The Number Of Referrals I Can Make?

No, you can refer as many new residents as you like as long as they commence leases for qualifying homes at Symphony.

### What If I Refer Someone To Transfer From Another Village Gate Homes Building?

Only UBC staff and faculty who are not currently living in a Village Gate Homes building qualify as referrals under this program.

## Who Should I Contact If I Have More Questions About The Program?

For further questions or assistance with the referral program, please contact us at <a href="mailto:assistant1@villagegatehomes.com">assistant1@villagegatehomes.com</a>



